



PORT OF PASCAGOULA

Mississippi's Largest Port

INSTRUCTIONS FOR LICENSE APPLICATIONS

PORT OF PASCAGOULA, MISSISSIPPI

Each company providing a service or services and desiring to do business on or in connection with the Port of Pascagoula shall file a completed LICENSE APPLICATION accompanied by the necessary supporting information called for therein, together with payment of the appropriate licensing fees.

Effective March 1, 1992, no company, whether currently doing business on or in connection with the Port of Pascagoula or whether applying for authority to so perform, shall be permitted to conduct business thereon until such LICENSE APPLICATION, accompanied by the appropriate application fee and supporting documents, has been received and approved by the Port of Pascagoula.

Upon receipt of the completed LICENSE APPLICATION and licensing fees, the license request will be presented to the Board of Commissioners at their regular meeting for approval or rejection.

Notification of approval or rejection will be given the day of the meeting or the day the action has been taken.

License shall be issued and renewed for a one year term from March 1 through the last day of February. New license issued will be prorated on a semiannual basis and will expire on the last day of February at which time they may be renewed. A new LICENSE APPLICATION will not be necessary for license renewal unless requested by the Port of Pascagoula, or changes in the company warrant an updated application, however, all certificated of insurance and license/permit bonds must be kept current.

Mailing Address

Port of Pascagoula
Post Office Box 70

Phone: (228) 762-4041
Fax: (228) 762-7476

Pascagoula, MS 39568-0070

License Fees for original license and annual renewals:

- a) License fee for Stevedore/Terminal Operator \$500.00
- b) License fee for all others \$50.00

License/Performance Bond:

- a) For Stevedore/Terminal Operator shall be in the amount of: \$5,000.00
- b) For all others shall be in the amount of \$1,000.00

Insurance Requirement: (Policies are to be furnished with License Application and kept current throughout the year. All policies must show the Jackson County Port Authority as Additional Insured).

- 1. Stevedore/Terminal Operator
 - a) General Liability Limits \$5,000,000.00 combined single limits bodily injury and property damage
 - b) Workman Compensation Statutory
 - c) Automobile Liability Proof of coverage for all vehicles
- 2. All other Licensees
 - a) General Liability Limits \$1,000,000.00 combined single limits bodily injury and property damage
 - b) Workman Compensation Statutory except for individuals providing professional services
 - C) Automobile Liability Proof of coverage for all

vehicles

Jackson County Port Authority
PORT OF PASCAGOULA

LICENSE APPLICATION

In accordance with the provisions of Section I, Item 25 of Port of Pascagoula Tariff No. 2, application is hereby made for a license to operate as a _____ at the Port of Pascagoula, Mississippi. In support of this license application the following information is submitted:

(Additional pages may be attached hereto in responding to these question and those additional pages will be considered a part of this application. Please use the format attached for any additional pages.)

1. Applicant's Company name: _____

2. Applicant's principle business address: _____

3. Address and telephone at which books and records of Applicant are, or will be maintained: _____

4. (a) Applicant's form of business entity via: proprietorship, partnership, corporation, other (please describe): _____

(b) If a corporation, state of incorporation: _____

5. (a) Names and positions of all officers of Applicant, and addresses if different from No. 2 (a): _____

(b) Names, addresses, and nationalities of individuals and/or firms owning or having direct or indirect controlling interest in Applicant's business: _____

6. Have any owners or principal officers of Applicant ever been convicted of a felony or violation of any narcotics laws? _____

If "YES" describe in detail on separate sheet.

7. Has the company, person, agent or principles making this license application ever filed for bankruptcy? _____

If "YES" describe in detail on separate sheet, including the designating date, court, and cause number.

8. Is the Company making this license application the same company that will perform the services as Licensee? _____

If not, explain in detail. _____

9. Specifically, what additional new business will the Port of Pascagoula gain, and how will public shipping be advanced by licensing the Applicant? _____

10. (a) Nature of Applicant's current business: _____

(b) If Applicant's current business is different than the purpose of the license, please explain how Applicant will

undertake this new endeavor (use separate sheet).

11. In support of this application, and to establish the requirements outlined in Pascagoula Tariff Section I Part 25, please provide documentary evidence of:

- (a) Financial responsibility (banking and/or credit references).
- (b) Experience in proposed operation (professional/service references).
- (c) Letter of recommendation from facility or terminal within the Port of Pascagoula, or vessel owner or operator that currently calls or will commence calling the Port of Pascagoula, that will require the services of your company.
- (d) Required insurance coverage.

12. (a) Does the Applicant currently hold a valid license to perform the proposed service, or similar services, at any other port or place? (Please list the ports or places and effective dates of licenses). _____

(b) Has Applicant actually performed the service within the past six month?

If "YES", state where and for whom services have been performed:

If "NO", state reason: _____

13. Does Applicant presently have an office Jackson County, Mississippi? _____

a) If yes, give the address and phone number. _____

b) Number of present Jackson County employees. _____

c) If Applicant does not presently have a Jackson County, Mississippi office, will Applicant establish such an office if license is granted? _____

I) When? _____

14. If the Applicant's service will require employees, will the Applicant employ Jackson County residents? _____

15. How many personnel does Applicant employ in other locations (where, and number at each)? _____

16. The facilities of the Jackson County Port Authority are operated in an environmentally sound manner. Does the Applicant agree that he, or anyone using the facilities as a result of the issued license, if granted, will not handle, store or bring onto Port property any substances considered hazardous and/or corrosive under any federal, state, or local law unless first receiving written approval of the Port? _____

17. If the license requested by this application is granted, will Applicant hold the Port of Pascagoula, the Jackson County Port Authority, and Jackson County harmless from claims arising out of any operation, in accordance with Port of Pascagoula Tariff No. 2 Rule 125 (copy attached)? _____

18. In the event this license application is approved and a license is granted, will Applicant agree to abide by all the provisions of the Port of Pascagoula No. 2, including all subsequent changes and re-issues? _____

19. Will Applicant agree to provide the Port of Pascagoula upon request, rates, charges, and conditions for services provided in

conjunction with this license? _____

20. Will Applicant notify the Port of Pascagoula in writing within ten working days of any change in the information supplied in this application? _____

I, the undersigned, declare that all contents of this application are true and factual. I understand that any misrepresentation of information shall be grounds for immediate rejection of the application or revocation of the license.

Signature: _____ Date: _____

Title: _____

Company's Name: _____

STATE OF _____

COUNTY OF _____

PERSONALLY appeared before me, the undersigned authority in and for the County of _____, State of _____, who acknowledged that he signed and delivered the foregoing instrument on the day and in the year therein mentioned as his voluntary act and deed.

GIVEN under my hand and official seal of office, this the _____ day of _____, 20__.

NOTARY PUBLIC

My Commission Expires:

LICENSE APPLICATION

Additional Information

Applicant's Name: _____ Date: _____

License Desired: _____ Page: _____ of _____

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LICENSES AND BONDS

Mississippi Code of 1972 (Annotated), Section 59-1-9, requires that all harbormasters, pilots, boatmen, stevedores, surveyors, watchmen, police, ship chandlers, ship agents and all other persons engaged in providing any type of service or operation on or at any waterway or facility within the Harbor Limits of the Greater Port of Pascagoula shall first obtain a license from the Port Authority to provide any services or operations, is competent and well qualified to perform the duties of such employment, and that such services are required for the protection of the harbor and the advancement of public shipping, the Port Authority shall issue License to such applicant, provided and upon condition that the licensee furnish written evidence that the following is in force:

PERFORMANCE BOND - A good and sufficient bond (in an amount to be determined by the Port Authority, but not to exceed the sum of \$5,000.00) payable to the Port Authority, conditioned according to law for the faithful performance of the duties, services and operations proposed to be provided and for the payment of all charges, rents, or other monies which have or shall become due to the Port Authority.

Each company or person desiring to do business on or in connection with the facilities of the Port Authority shall file a completed License Application accompanied by the necessary supporting information and insurance requirements called for therein together with payment of the appropriate licensing fees.

The principle or surety may terminate such coverage only upon not less than 30 days written notice to the Port Authority, the termination of any coverage to automatically cancel any license granted. The Port Authority may revoke any license granted for neglect of duty, incompetence, inefficiency, physical disability, or for any other act or acts detrimental to the interests of the Port Authority.

Any license granted under the provision of this Rule is Subject to payment in advance of the privilege license and fees shown in Rule 030.

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PRIVILEGE LICENSES AND FEES

Mississippi Code of 1972 (Annotated), Section 59-1-39, establishes the following provisions:

Contracting stevedores shall pay a privilege license not to exceed five hundred (\$500.00) dollars per year, the amount within this limit, to be fixed and determined by the Port Authority. Harbormasters, pilots, boatmen, surveyors, watchmen, police, ship agents, ship chandlers and such other classes of employees and contractors performing services for the public shipping as the Port Authority may require, shall pay annually such license or permit fee as may be prescribed and required by the Port Authority not to exceed fifty (\$50.00) dollars.

It shall be unlawful for any person or persons, to act as harbormaster, pilot, boatmen, stevedore, surveyor, watchman, ship agent, ship Chandler or in any other capacity as any employee or contractor as the Port Authority may designate, without first being duly licensed and qualified as set out in this section, or without having been issued a permit that such service is necessary for the protection of the harbor or advancement of public shipping.

It shall be unlawful for any vessel, firm or corporation, to employ a harbormaster, pilot, boatman, stevedore, surveyor, watchman, police, ship agent, ship Chandler, or any other classes of employees until such employees shall have been first duly licensed and qualified as provided in this Section.

It shall be the responsibility of all vessels, barges or other watercraft, or their agent, to determine that all persons, firms or corporations performing or providing any service or facility to or for account of the vessel, barge or watercraft, (Such as, but not limited to, stevedores, ship chandlers, ship repairmen, customs brokers, forwarders, electrical servicemen) are duly licensed and bonded to perform such services or provide such facilities before same are employed or authorized to perform or provide any service or facility for any vessel, barge or other watercraft (See also Rules 025 and 035).

035 PENALTIES FOR FAILURE TO OBTAIN LICENSE OR EMPLOY UNLICENSED PERSONS

Any person, firm, vessel association or corporation violating any of the Rules and Regulations established by the Port Authority shall be subject to fines and imprisonment as provided by law. (See also Liability for Damages and Violations, Rule 050).

Any person or persons, vessel, firm or corporation, acting as or employing a harbormaster, pilot, boatman, stevedore, surveyor, watchman, police, ship agent, ship Chandler or such other classes of employees and contractors as may be required by the Port Authority, performing services for the public shipping, without first being duly licensed and qualified as provided in this Tariff shall be guilty of a misdemeanor and, upon conviction, shall pay a fine of not exceeding One Thousand Dollars (\$1,000.00) per day for each day while so acting, and serve not more than thirty days in jail, or both, in the discretion of the court; and it shall be unlawful and a misdemeanor for any person not licensed by the Board of Commissioners to interfere with the duties of the harbormaster, pilot, boatmen, stevedores or other employees, surveyors, watchmen, police, ship agents, ship chandlers, or such other classes of employees and contractors who have been duly licensed, while performing services for the public shipping except in cases of distress; and any person or persons violating the provisions hereof in that regard, on conviction, in the City, County or State Court, shall be fined not less than \$100.00 or sentenced to thirty days in jail, or both, and not more than \$1,000.00 or six months in jail, or both, for each offense at the discretion of the court trying the case. (Mississippi Code of 1972 (Annotated), Section 59-1-43.)

NAME OF BONDING COMPANY
LICENSE / PERFORMANCE BOND

(SAMPLE)

KNOWN ALL MEN BY THESE PRESENTS:

That we, (TYPE NAME OF COMPANY HERE),
As Principal, and (NAME OF BONDING COMPANY HERE)
incorporated under the laws of the State of
, as Surety, are held and firmly bound unto

JACKSON COUNTY PORT AUTHORITY, P.O. BOX 70 PASCAGOULA, MS.39567
 as Obligee, in penal sum of ONE THOUSAND AND NO/100 (1,000.00)
DOLLARS. lawful money of the United States, for which payment,
well and truly to be made, we bind ourselves, our heir,
executors, administrators, successors, and assigns, jointly and
severally,
firmly, by these presents
WHEREAS, the above bounden Principal has obtained or is about to
obtain from the said Obligee a licence or permit for (TYPE OF
WORK) :

BEGINNING THE 1ST DAY OF MARCH 2000, and
ENDING THE 1ST DAY OF MARCH 2000 (COULD BE
2 YEARS TERM, 3 YEARS, ETC.)

WHEREAS, THE PRINCIPAL IS REQUIRED BY LAW TO FILE WITH JACKSON
COUNTY PORT AUTHORITY P.O. BOX 70 PASCAGOULA, MS 39567
 a bond for the above indicated term and conditioned is
hereinafter set forth.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if
the above bounden Principal as such licensee or permittee shall
indemnify said Obligee against all loss, costs, expenses or
damage
of it caused by said Principal's non-compliance with ir breach of
any laws, statutes, ordinances, rules or regulations pertaining
to such license or permits issued to the issued to the
Principal's which said breach or non-compliance shall occur
during the term of this bond, then this obligation shall be void,
otherwise to remain in full force and effect.

PROVIDED, that if this bond is for a fixed term, it may be
continued by Certificate executed by the Surety hereon; and
PROVIDED FURTHER, that regardless of the number of years this
bond shall continue or be continued in force and of the number of
premiums that shall be payable or paid the Surety shall not be
liable hereunder for a larger amount, in the aggregate, than the
amount of this bond, and

PROVIDED FURTHER, that if this is a continuous bond and the Surety shall so elect, this bond may be canceled by the Surety as to subsequent liability by giving thirty (30) days notice in writing to said Obligee.

Signed, sealed and dated the _____ DAY OF _____ 2000

(TYPE IN NAME OF COMPANY)
(SIGNATURE OF OWNER, PRES., VP, ETC.)
(NAME OF COMPANY)
(SIGNATURE OF CO.REP.,)
